



360 Santa Barbara Blvd. North • Cape Coral, FL 33993 • Phone: 239-574-4440
capecoraltech.edu

Medical Assisting Program 2018-2019				
Program Hours: 1,300				
ENROLLMENT IS PROVISIONAL PENDING BACKGROUND RESULTS				
Instructor: Christina Johnston and Nancy Manson			Phone Number : 574-4440 Ext. 290 or 289	
Office Hours: 7:40 – 8:00 a.m. or 2:30 – 3:10 p.m.			Class Hours: 8:00 a.m.-2:30p.m.(Clinical varies)	
TOTAL PROGRAM COST (IF COMPLETED IN 1,300 HOURS):				\$ 6,034.00
Pre-Admission Costs	Due at Time of Registration			Totals
Application Fee*	\$ 40.00			\$ 40.00
AAAE Fee **(Individualized Remediation)	\$ 30.00			\$ 30.00
Estimated Pre-Admission Costs	\$ 70.00			\$ 70.00
Payment Schedule	Enrollment Period 1 (450 hours)	Enrollment Period 2 (450 hours)	Enrollment Period 3 (400 hours)	Totals
Tuition**(Per Hour Tuition \$2.90)	\$ 1,305.00	\$ 1,305.00	\$ 1,160.00	\$ 3,770.00
Lab Fee	\$ 197.00	\$ 197.00	\$ 176.00	\$ 570.00
Liability Insurance	\$ 13.00			\$ 13.00
Graduation			\$ 25.00	\$ 25.00
CPT		\$ 115.00		\$ 115.00
CET		\$ 115.00		\$ 115.00
CCMA (Industry Certification)			\$ 155.00	\$ 155.00
Estimated Total Per Enrollment Period	\$ 1,515.00	\$ 1,732.00	\$ 1,516.00	\$ 4,763.00
Additional Expenses to be purchased by student	Enrollment Period 1 (450 hours)	Enrollment Period 2 (450 hours)	Enrollment Period 3 (400 hours)	Totals
Pre-Admission:				
Physical Exam & Titers	\$ 250.00			\$ 250.00
Flu Vaccine (If applicable)	\$ 20.00			\$ 20.00
Level 2 Background & Drug Screen	\$ 84.00			\$ 84.00
Books	\$ 410.00	\$ 195.00		\$ 605.00
Uniforms	\$ 175.00			\$ 175.00
Post-Admission:				
Supplies	\$ 67.00			\$ 67.00
Estimated Total Additional Expenses Per Enrollment Period	\$ 1,006.00	\$ 195.00		\$ 1,201.00
Supplies: Stethoscope, bandage scissors, BP cuff (Discuss with instructor before purchasing)				
Required Textbooks on Back				

Required Textbooks

PACKAGE ISBN#9780323629423 Package List Price \$387.22

ISBN: 9780323400701

Elsevier's Medical Assisting Exam Review, 5th Edition

By Deborah E. Holmes, RN, BSN, RMA, CMA (AAMA)

ISBN: 9780323310697

Calculation of Drug Dosages, 10th Edition

By Sheila J. Ogden, RN, MSN and Linda Fluharty, RN, MSN

ISBN: 9780323353205

Kinn's The Medical Assistant, 13th Edition 2017

By Deborah B. Proctor, EdD, RN, CMA, Brigitte Niedzwiecki, Julie Pepper, Marti Garrels, MSA, MT(ASCP), (CMA) (AAMA) & Helen Mills

ISBN: 9780323429474

SG & PCM for Kinn's The Medical Assistant, 13th Edition

By Deborah B. Proctor, EdD, RN, CMA

ISBN: 9780323511469

The Electronic Health Record for the Physician's Office, 2nd Edition, *For Simchart for the Medical Office*

By: Julie Pepper

ISBN: 9781455753185

SimChart for the Medical Office (Online Access Code)

Additional Textbook:

ISBN: 9781616694074 American Heart Association (2016) Basic Life Support (BLS) Provider Manual

By The American Heart Association

CPT - https://certportal-store.nhanow.com/product/cpt_printed_package_2/

Phlebotomy Practice Test & Printed Study Guide \$65.00

CET - <https://certportal-store.nhanow.com/product/CETPKG002/>

EKG Practice Test & Printed Study Guide \$65.00

CCMA - https://certportal-store.nhanow.com/product/ccma_print_online_pkg_2017/

CCMA Practice Test & Printed Study Guide \$65.00

Textbooks may be purchased from: <http://www.bkstr.com/cctcstore/home>

Textbooks for sponsored students (those receiving agency benefits) must be purchased with a voucher for CCTC's online bookstore - not out of pocket. Do not purchase anything without speaking with the student accounts clerk first. Note that self-paying students (those not on financial aid) may purchase from any source. Students are required to have the textbooks, uniforms and tools by the first day of class.

Dress Code / Uniforms Required: Khaki

Three sets of Uniforms

All black leather shoes- closed toe, closed heel; black socks.

One Lab Jacket

*Students pay a \$40 non-refundable application fee per program enrollment.

**Some students may be required to pay a \$30 Applied Academics for Adult Education fee - Individualized remediation in the areas of Math, Language and Reading to prepare for the TABE (Test of Adult Basic Education) Test.

*** Tuition based on Florida Residency. Tuition fees are subject to change to comply with state guidelines.

[Please visit www.fafsa.ed.gov](http://www.fafsa.ed.gov) for information on the Pell Grant.

Important: This is a disclosure statement of costs. All prices are approximate and subject to change. This statement is to be used for informational purposes only. Actual costs, fees and expenses are to be verified by the Bookkeeping Office.

REVISED: 4/9/18