

# Cape Coral Technical College

## COVID-19 Safety Plan

### INTRODUCTION

Cape Coral Technical College is committed to maintaining a safe and healthy learning and work environment for all students and employees. This plan outlines important protocols for the safe resumption of on-campus learning and day-to-day campus operations.

The framework for this plan was developed with input from our 15-person Reopening Advisory Committee which includes teachers, students, support staff, and administration. Federal, state, and local safety guidelines were also important considerations. The current reopening recommendation from the Florida Department of Education for Technical Colleges is included below:

**Dimmer Switch Approach: Postsecondary Campus Reopening**

Some postsecondary campuses have been allowing limited and safely conducted CTE course-related work to occur, and some state colleges began campus reopening in late May. All state college and technical college campuses should open for Summer B and for full enrollment by August.

- ❑ Summer A refers to the first half of the summer semester.
- ❑ Summer B refers to the second half of the summer semester.
- ❑ Summer C refers to the full length of summer semester.
- ❑ When applicable, state colleges or technical centers can substitute their terminology here for Summer A, B and C.

**Summer A and C Semesters** – state colleges, technical colleges and universities are generally virtual, with the exception of first responder and some CTE programs.

**Summer B Semester** – open state colleges and technical colleges for in-person summer learning. State universities continue to remain virtual as they have already decided for Summer B.

**Fall Semester** – open state colleges, technical colleges and universities at full capacity for traditional start of the academic year.

% of Unduplicated Students who Enrolled in 2019 Summer Courses	53% @ State Universities
	41% @ State Colleges
	35% @ State Technical Colleges

FLORIDA DEPARTMENT OF EDUCATION  
fldoe.org

43

This safety plan will be reviewed frequently and updated as needed based on current circumstances.

### INFECTION PREVENTION PROTOCOLS

#### Hygiene Protocols

- Wash hands often with soap and water for at least 20 seconds.
- If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol (available throughout the school).
- Cover coughs or sneezes with a tissue, then throw the tissue in the trash.

## **Mask Protocols**

- All students will be given one reusable, washable cloth mask if needed; students are able to wear their own cloth masks.
- Students and staff will be required to wear their mask in all common areas inside the building and classrooms when in the presence of others.
- An instructor's policy is permitted to exceed CDC recommendations based on program job industry standards.
- Personal masks must meet guidelines within the Student Code of Conduct.
- If a student has a medical condition preventing him/her from wearing a mask, a physician's note of release must be provided and situations will be handled on a case-by-case basis.

## **Social Distancing Protocols**

- Respect personal space and maintain a distance of at least 6 feet from other people whenever possible.
- Eliminate physical contact with others, except where required to achieve program-based competencies.
- Follow all directional signs (i.e., one-way stairwells and hallways).
- Eliminate face-to-face desk layouts where possible unless sufficient separation can be achieved.
- Assigned seats in classrooms.
- The number of students in restrooms at one time will be limited to two with social distance expected at all times.

## **DAILY OPERATIONAL PROTOCOLS**

### **Arrival and Dismissal**

- All students will have their temperature taken at our single-point-of-entry before entering the campus courtyard.
- Students should remain at least 6 feet apart while waiting in one of the two lines.
- Students will be required to show their student ID and must be wearing a mask to enter the courtyard (NO mask = NO entry).
- In the event of a temperature check resulting in 100.4+ degrees, student will NOT be allowed into the courtyard/school.
- Students must be in their program uniform (if applicable) when arriving on campus.
- Dismissal will be staggered by small groups of programs via intercom.

## **Classrooms**

- Social distancing of 6 feet is expected at all times, except where absolutely necessary to complete curriculum specific activities (e.g., simulated clinicals).
- Mask should be worn to protect the safety of others.
- Students will be required to sanitize equipment and lab areas as needed.
- Students will be required to remain in their designated program/classroom lab spaces except for whole-group breaks that may take place (with social distance maintained) outside the courtyard in the grassy areas around campus.

## **Academic Testing**

- Social distancing of 6 feet using every other testing station is required.
- Students are required to have a mask on to enter the testing center.
- After each use, lab station will be properly sanitized.
- Students will be required to sanitize hands upon entering and leaving the testing room.
- Appointments are required.

## **Lunch/Cafeteria**

- Our Culinary program will not serve food until at least August 10<sup>th</sup> (*date TBD*).
- The café will be open during lunch shifts with limited seating to accommodate social distancing.
- All students entering the cafeteria are required to wear a mask and social distance.
- Outdoor seating will be available in designated areas.
- The staggering of lunch shifts will be strictly enforced.
- Cafeteria rules and procedures for serving food will be strictly enforced once service resumes.

## **Student and Career Services**

- Students will be required to make an appointment for **all** services.
- Student Services and Career Services will send for student appointments one at a time to limit the number of people in the building/office.
- Students must wear masks in all office areas.

## **CLEANING AND DISINFECTING PROTCOLS**

- All current school district cleaning and sanitization procedures will be followed by our custodial team; thorough procedures are communicated weekly with our Building Supervisor.

- Instructors will develop additional procedures for proper daily sanitization of specific equipment and materials in collaboration with custodial staff.
- Enhanced air conditioning filtration - MERV 9 filter installation (district policy and installation).
- Should a known case of COVID-19 occur on the premises, the School District's procedure for decontamination and enhanced cleaning of impacted areas will be followed based on the specific situation.

## **SELF-SCREENING PROTOCOLS AND IDENTIFIED POSITIVE CASES**

### **Assumption of Risk, Waiver, Release & Hold Harmless Form**

- All students are required to sign the form in order to participate in “internships, clinicals, exams, and other activities associated with Technical Colleges beginning in the summer of 2020 and continuing into the 2020-21 school year.” By signing the form, adult students acknowledge that they:
  - Understand all conditions in the agreement.
  - Will self-screen for COVID-19 related symptoms before arriving to campus or participating in school activities on or off campus.
  - Confirm they have not been in close contact with someone who has either tested positive for COVID-19 or is awaiting results of a recommended COVID-19 test in the past 14 days.

### **Daily FOCUS Attendance Sign-in**

- Signing into FOCUS for attendance each day confirms agreement to self-monitor daily and to not attend class if experiencing fever higher than 100.4 degrees, cough, shortness of breath, sore throat, chills, and/or loss of taste or smell.
- Daily sign-in also confirms that in the past 14 days you have not had close contact with someone diagnosed with COVID-19 (close contact is defined as being in proximity to someone closer than six feet, without a mask, for longer than fifteen minutes).

### **Positive COVID-19 Cases**

- If you or someone you have been in close contact with test positive for COVID-19, you should stay home and contact your instructor who will inform school administration.
- Current school district policy and procedures for contact tracing and case-specific next steps to protect and ensure the safety of others will be followed and impacted parties will be informed.