

Cape Coral Technical College

COVID-19 Safety Plan

INTRODUCTION

Cape Coral Technical College is committed to maintaining a safe and healthy learning and work environment for all students and employees. This plan outlines important protocols for the safe resumption of on-campus learning and day-to-day campus operations.

The framework for this plan was initially developed in June/July 2020 with input from our 15-person Reopening Advisory Committee which includes teachers, students, support staff, and administration. Federal, state, and local safety guidelines were also important considerations. The July 2020 reopening recommendation from the Florida Department of Education for Technical Colleges is included below:

Dimmer Switch Approach: Postsecondary Campus Reopening

Some postsecondary campuses have been allowing limited and safely conducted CTE course-related work to occur, and some state colleges began campus reopening in late May. All state college and technical college campuses should open for Summer B and for full enrollment by August.

Summer A and C Semesters – state colleges, technical colleges and universities are generally virtual, with the exception of first responder and some CTE programs.

Summer B Semester – open state colleges and technical colleges for in-person summer learning. State universities continue to remain virtual as they have already decided for Summer B.

Fall Semester – open state colleges, technical colleges and universities at full capacity for traditional start of the academic year.

% of Unduplicated Students who Enrolled in 2019 Summer Courses	53% @ State Universities
	41% @ State Colleges
	35% @ State Technical Colleges

Summer A refers to the first half of the summer semester.
 Summer B refers to the second half of the summer semester.
 Summer C refers to the full length of summer semester.
 When applicable, state colleges or technical centers can substitute their terminology here for Summer A, B and C.

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This safety plan will be reviewed and updated as needed based on current circumstances. The last update occurred July 1st, 2021.

INFECTION PREVENTION PROTOCOLS

Hygiene Protocols

- Wash hands often with soap and water for at least 20 seconds.
- If soap and water are not readily available, use an alcohol-based hand sanitizer with at least 60% alcohol (available throughout the school).
- Cover coughs or sneezes with a tissue, then throw the tissue in the trash.

Mask Protocols

- As of July 1st, 2021, **masks are optional/voluntary for students and staff**; we encourage everyone to wear a mask when close-contact is necessary (e.g., curriculum-related activities such as simulated clinicals, working with animals, etc.).
- All students will be given one reusable, washable cloth mask if needed; students are able to wear their own cloth masks.
- An instructor's policy is permitted to exceed CDC recommendations based on program job industry standards. For example, while masks are voluntary in the normal classroom setting, the instructor may ask that students wear masks in the laboratory setting.
- If a student has a medical condition preventing him/her from wearing a mask, a physician's note of release must be provided and situations will be handled on a case-by-case basis.

Social/Physical Distancing Protocols

- Respect personal space and maintain a distance of at least 6 feet from other people whenever possible; **Department of Health protocols still require contact tracing back to all individuals who were within six feet of a positive case for a cumulative amount of time of 15 minutes or longer within a 24-hour period. The window for contact tracing starts 48 hours prior to the first symptoms of the positive case.**
- Eliminate physical contact with others, except where required to achieve program-based competencies.
- Follow all directional signs if applicable (e.g., cafeteria).
- Eliminate face-to-face desk layouts *where possible* unless sufficient separation can be achieved.
- Assigned seats and seating charts (regularly reviewed/updated) in classrooms.
- Social distancing is expected in restrooms at all times.

DAILY OPERATIONAL PROTOCOLS

Arrival and Dismissal

- Students should remain at least 6 feet apart while waiting to enter the building.
- Students will be required to show their student ID to enter the courtyard.
- Students must be in their program uniform (if applicable) when arriving on campus.
- Dismissal will be staggered by small groups of programs via intercom.

Classrooms

- Social distancing of 6 feet is expected at all times, except where absolutely necessary to complete curriculum specific activities (e.g., simulated clinicals).

- Masks are optional/voluntary and anyone wanting to wear one is encouraged to do so.
- Students will be required to sanitize equipment and lab areas as needed.
- Students will be required to remain in their designated program/classroom lab spaces except for whole-group breaks that may take place (with social distance maintained) outside the courtyard in the grassy areas around campus.

Academic Testing

- Social distancing of 6 feet using every other testing station is required.
- After each use, lab station will be properly sanitized.
- Students will be required to sanitize hands upon entering and leaving the testing room.
- Appointments are required.

Lunch/Cafeteria

- Our Culinary program will not serve food until at least August 10th (*date TBD*).
- The café will be open during lunch shifts with limited seating to accommodate social distancing.
- Outdoor seating will be available in designated areas.
- The staggering of lunch shifts will be strictly enforced.
- Cafeteria rules and procedures for serving food will be strictly enforced once service resumes.

Student and Career Services

- Students will be required to make an appointment for **all** services.
- Student Services and Career Services will send for student appointments one at a time to limit the number of people in the building/office.
- If a student does not have an appointment, teachers should call the appropriate staff member to confirm availability before sending students to the office.

CLEANING AND DISINFECTING PROTOCOLS

- All current school district cleaning and sanitization procedures will be followed by our custodial team; thorough procedures are communicated weekly with our Building Supervisor.
- Instructors will develop additional procedures for proper daily sanitization of specific equipment and materials in collaboration with custodial staff.
- Enhanced air conditioning filtration - MERV 9 filter installation (district policy and installation).

- Should a known case of COVID-19 occur on the premises, the School District’s procedure for decontamination and enhanced cleaning of impacted areas will be followed based on the specific situation.

SELF-SCREENING PROTOCOLS AND IDENTIFIED POSITIVE CASES

Daily FOCUS Attendance Sign-in

- Signing into FOCUS for attendance each day confirms agreement to self-monitor daily and to not attend class if experiencing fever higher than 100.4 degrees, cough, shortness of breath, sore throat, chills, and/or loss of taste or smell.
- Daily sign-in also confirms that in the past 14 days you have not had close contact with someone diagnosed with COVID-19 (close contact is defined as being in proximity to someone closer than six feet for longer than fifteen minutes in a 24-hour period).

Positive COVID-19 Cases

- If you or someone you have been in close contact with test positive for COVID-19, you should stay home, let your teacher know you will not be in, and contact school administration by calling 239-574-4440.
- Current school district policy and procedures for contact tracing and case-specific next steps to protect and ensure the safety of others will be followed and impacted parties will be informed.